

ADMISSIONS POLICY

Any adult age 18 and over, has a GED or high school diploma, is not enrolled in high school, may register for admission. Students must provide their high school diploma, or GED, prior to enrollment, if they are to receive Title IV, Federal funding awards. No student will be admitted who owes an outstanding balance to Apollo.

You are not officially seated until you have submitted a registration, met with the program manager, taken any required entrance examination, and secured payment of the program either by check, cash, personal loan, money order, credit card or financial aid or third-party funding agency voucher. *Fees must be paid before you are officially registered.* Scholarship monies received on your behalf will be applied to tuition. Individuals are required to pay any amount not covered by financial aid or scholarships.

Those applying for financial aid should do so at least two months prior to the program start date. Financial assistance for most full-time career development programs is available in the form of federal aid, veteran's benefits, local scholarships, and payback loans for those that qualify. Contact the financial aid office at 419-998-2990 for further details.

If the school questions the validity of the high schools' credentials, we will ask for a transcript from the high school showing classes completed and passed. If we are still not satisfied as to the validity of the credential, we may contact the states' Department of Education in which the school is located to ascertain if the high school is approved by the state.

Foreign Diploma

If your diploma is from a foreign country, you must:

1. Have the diploma translated into English
2. Once the diploma has been translated into English it must be reviewed by a credential evaluator to determine if it is the equivalent to a U.S. diploma.

This policy was pulled from the current Student Handbook.