



*Have you or someone in your household had a decrease in income since the 2021 tax year? You must still file your FAFSA based on taxable income, then you should fill out the Special Circumstance Form on the Financial Aid webpage & submit to Financial Aid office with supporting documentation.*

## Apollo Career Center - Adult Education Financial Aid Information

By filing the FAFSA, you are not obligated in any way, but this must be completed to determine financial aid eligibility (Financial Aid is available for most of our programs that are 600+ clock hours).

### **Step 1**

Gather items that will assist you in completing the FAFSA, for example: Your social security number, tax return from 2021, current bank statements, untaxed income (such as workers comp & disability), Child Support paid out or received during Jan-Dec 2021, etc.

### **Step 2**

Do you & your Parent (see note below) have a Federal Student Aid (FSA) ID username & password? Please visit <https://studentaid.gov/fsa-id/sign-in/landing> to either create or retrieve your FSA ID (retain your FSA ID in a safe place for future steps).

*Note: If you are under age 24, not married, and not supporting any children, you are considered a Dependent student (whether you live with or receive any support from parents). If this is the case, your Parent will also need to create an FSA ID so that they can complete their part of the FAFSA with their income tax information and sign their name electronically also.*

### **Step 3**

Go to: <https://studentaid.gov/h/apply-for-aid/fafsa> and choose Log In, then click "I am the student" then choose "log-in to continue" & log-in with your FSA ID.

***Class start date is AFTER July 1, 2023??***

➤ ***File 2023-2024 (with 2021 tax info)***

### **Step 4**

When you get to School Selection screen, please choose Apollo Career Center as your school by entering our federal school code which is **017290**.

### **Step 5 - VERY IMPORTANT!! – INCOME TAX INFORMATION!!**

The 2023-2024 FAFSA has an IRS Data tool to pull in your tax information directly from the IRS website. When you get to the Financial Information section you will see a questions asking about whether you completed your tax return, and your filing status; and then it comes up to an option to use the IRS Data Retrieval Tool and click "Proceed to IRS", and you want to click on this, which takes you out to the IRS website where you want to fill in your address that exactly matches your 2021 tax return (for 2023-2024), and you should be able to pull up your tax data and have the option to transfer it directly into the FAFSA (exception: married filing separately status will not be able to use this tool – if this tool does not work, please follow Step 9 to obtain the IRS Tax Return Transcripts).

# Financial Aid Information

## (continued)

### **Step 6**

Once you have entered your tax and asset information into the FAFSA, you will need to “sign & submit” the FAFSA. With the email address you provided within your FAFSA, the Federal Department of Education will send your Student Aid Report (SAR) by e-mail within 3-5 days. To check the status of your FAFSA: <https://studentaid.gov/h/apply-for-aid/fafsa> or 1-800-433-3243.

### **Step 7**

If there are any SAR issues that need to be resolved we will contact you and may ask you to schedule an appointment, or you may receive a request for verification from the financial aid office. The verification paperwork will need to be completed before your financial aid can be processed.

### **Step 8**

Once you have been accepted into the program you have applied to and your Student Aid Report has no unresolved issues, a financial aid package will be prepared for you and you will receive contact by email or phone call from the financial aid department to schedule an appointment to go over your financial aid awards.

### **Step 9**

THIS IS A SEPARATE STEP OUTSIDE OF THE FAFSA, BUT IS A REQUIRED DOCUMENT IF YOU COULD NOT USE THE IRS LINK FOR YOUR TAX INFORMATION WITHIN THE FAFSA:

Student & Parent(s) (for Dependent students) MUST each order a Tax Return Transcript (this is FREE to order) as follows so that you are prepared to provide support of tax information at your Financial Aid appointment:

- To obtain a **2021 IRS Tax Return Transcript**, go online to <https://www.irs.gov/> and click on the “Get Your Tax Record” button, then select “Get Transcript Online”. You may need to create an ID.me login if you do not already have one. Once you have went through the process to login, please access your **2021 Tax Return Transcript** and not the Tax Account Transcript. If you cannot login to access the online transcript; you can choose the alternate “Get Transcript by Mail” button and make sure to use your current address on file with the post office when requesting this to be mailed to you.

**IF YOU NEED ASSISTANCE IN FILING YOUR FAFSA – PLEASE CONTACT THE FINANCIAL AID SPECIALIST TO SCHEDULE AN APPOINTMENT:**

JOY BAEUMEL 419-998-2990

OR

[joy.baeumel@apolloc.org](mailto:joy.baeumel@apolloc.org)

**You are not eligible for financial aid unless you have completed your secondary education. We will require you to provide a copy of your high school diploma or GED for proof.**

## **FEDERAL TITLE IV**

Available To Those Who Qualify

**PELL GRANT** – Based on need and does not have to be repaid.

Maximum grant for 2023-2024 is \$7,395.00\*.

**DIRECT SUBSIDIZED STAFFORD LOAN** – Based on need and repayment begins six months after you leave school. Maximum amount for first year is \$3,500\* for both independent and dependent students.

**DIRECT UNSUBSIDIZED STAFFORD LOAN** – Not need based and repayment begins six months after you leave school. Maximum amount for first year is \$9,500\* less any subsidized money for independent students; and \$5,500\* less any subsidized money for dependent students.

**DIRECT PLUS LOAN** – For parents of dependent students only. Not need based and repayment can be postponed until six months after the student leaves school. Maximum amount may not exceed total cost of attendance less any other aid to be received.

\*Amounts shown are based on a full-time program of 900 hours. Awards will be prorated accordingly for programs with less than 900 hours.

**Independent Student** – An independent student is one of the following: at least 24 years old, married, a graduate or professional student, a veteran, a member of the armed forces, an orphan, a ward of the court, someone with legal dependents other than spouse, an emancipated minor or someone who is homeless or at risk of becoming homeless.

**Dependent Student** – A student who does not meet any of the criteria for an independent student.

For more information about grants or student loans please visit: [www.studentaid.gov](http://www.studentaid.gov). Not all types of aid are available at every school.

## **SCHOLARSHIPS**

The Apollo Education Foundation offers various scholarships based on your program of study, you can inquire with the Financial Aid office as to what scholarships you may be eligible to apply for, and check the Financial Aid page of our website for Scholarship Links:

<https://www.apollocareercenter.com/adult-education/apollo-financial-aid/>

You may also look for and apply for scholarships online at:

<https://scholars.horatioalger.org/>

[www.fastweb.com](http://www.fastweb.com)

[www.finaid.org](http://www.finaid.org)

[www.gocollege.com](http://www.gocollege.com)

[www.careerinfonet.org/scholarshipsearch](http://www.careerinfonet.org/scholarshipsearch)

**OTHER FEDERAL/STATE AID**  
Available To Those Who Qualify

**Workforce Innovation and Opportunity Act (WIOA)**

<http://jfs.ohio.gov/owd/wioa/index.stm> – Financial assistance may be available from this funding source for underemployed, single parents, economically disadvantaged, dislocated workers and other individuals. Partial to total aid may be available to cover tuition, books and supplies. Please contact your local county Ohio Means Jobs center for additional information/eligibility requirements.

**Trade Adjustment Assistance (TAA)**

[http://jfs.ohio.gov/ouio/TradeAdjustAssist\\_FAQ.stm](http://jfs.ohio.gov/ouio/TradeAdjustAssist_FAQ.stm) – Financial assistance may be available for students who have lost jobs or had hours and wages reduced because of foreign trade. Contact your employer or local county Ohio Means Jobs center for more information and eligibility requirements.

**Opportunities for Ohioans with Disabilities Bureau of Voc. Rehabilitation (BVR)**

<https://ood.ohio.gov/wps/portal/gov/ood/individuals-with-disabilities/services/vocational-rehabilitation> – Financial assistance may be available from this local agency for students with physical, mental or emotional disabilities. This agency provides individuals with disabilities services and supports necessary to help them attain and maintain employment. Partial to total aid may be available to cover tuition, books, and supplies. Contact your local or area Bureau of Vocational Rehabilitation office.

**Veterans' Education Assistance** – To apply for VA Educational Benefits, please visit the VA website at <https://www.vets.gov/education/apply-for-education-benefits/> and apply for benefits. A Certificate of Eligibility will be issued in the mail to you in approximately 30 days after applying. Bring your Certificate of Eligibility to the school as proof of your education benefits.

**IMPORTANT TELEPHONE NUMBERS**

**Apollo Career Center**      Financial Aid Advisor      419-998-2990

**Veteran's Benefits** (local office-Lima)      419-228-3700

**Bureau of Vocational Rehabilitation**      419-228-1421

**Ohio Means Jobs or County JFS Offices (for WIOA & TAA funding):**

Allen	419-999-0360	Auglaize	567-242-2750
Hancock	419-429-8031	Hardin	419-674-2312
Logan	937-599-5165	Mercer	419-586-6409
Putnam	567-376-3761	Shelby	937-498-4981
Van Wert	419-623-4437		



**APOLLO**  
CAREER CENTER  
VETERANS EDUCATION PROGRAMS

**The following programs are eligible for VA funding:**

- |                                       |                                  |
|---------------------------------------|----------------------------------|
| >Basic Police Academy                 | >Medical Assistant               |
| >Dental Assistant                     | >Phlebotomy                      |
| >Early Childhood Education            | >Robotics                        |
| >Emergency Medical Technician--Basic  | >State Tested Nurse Aide         |
| >Esthetician                          | >Spa Technology                  |
| >Fabrication Concepts & Plate Welding | >Structural Plate & Pipe Welding |
| >Fire Fighter Level 1 and 2           | >Truck Driving Class A           |
| >HVAC (144 hrs.)                      | >Truck Driving Class B           |
| >Industrial Maintenance Technician    | >Truck Driving Heavy Equipment   |
| >Licensed Practical Nursing           | >Welding Certificate             |
| >Manicuring                           |                                  |

**Veterans Education Assistance Benefits**

- ❖ Chapter 30 Montgomery GI Bill Active Duty Educational Assistance
- ❖ Chapter 31 Vocational Rehabilitation
- ❖ Chapter 32 Veterans' Education Assistance Program
- ❖ Chapter 33 Post 911\*\*
- ❖ Chapter 35 Survivors' and Dependents' Educational Assistance
- ❖ Chapter 1606 Montgomery GI Bill Selected Reserve Educational Assistance Program
- ❖ Chapter 1607 Montgomery GI Bill Selected Reserve Educational Assistance Program

To apply for VA Educational Benefits, please visit the VA website at <https://www.vets.gov/education/apply-for-education-benefits/> and apply for benefits.

**A Certificate of Eligibility is required to be presented upon registration as proof of your education benefits.**

\*\*Chapter 33 only pays the school directly, so you are allowed to start a program without payment if you can provide your VA Certificate of Eligibility in advance.

**ALL OTHER BENEFITS ARE PAYABLE DIRECTLY TO STUDENT AND NOT TO THE SCHOOL. THEREFORE, THE STUDENT IS RESPONSIBLE FOR ALL TUITION AND FEES ASSOCIATED WITH THEIR PROGRAM.**